



Course Proposal Form

Course Title: _____

Name of Instructor: _____

Email Address: _____@_____

Phone Number: _____

Are you a Pacific Faculty member?

If so, what department? _____

New or Repeat Course:

Department Signing Off: _____

Is this an online, hybrid, or onsite course?

If it is onsite/hybrid, what is/are your preferred class days and times?

Unit Type: _____ Enrollment Min: _____

Number of Units: _____ Enrollment Max: _____

Grading Option: _____ Tuition Proposed: \$ _____

Please Provide a Course Description in the Space below.

Textbooks: We recommend you use OER for your course, whenever possible. If a textbook is required, please list the information below.

Is a textbook required for your course?

Title: _____

Author(s): _____

ISBN: _____

Edition Number: _____

My signature indicates that I have read, understand and agree to abide by the policies issues by Benerd College.

Instructor Signature

Department Signature

Date

Date

FINAL REVIEW AND BENERD COLLEGE APPROVAL

Term: _____

Course Number: _____

Detail Code: _____

Subject Code: _____

Activity Code: _____